



**Southern Maryland Agricultural Development Commission**  
**Pandemic Mini-Grant Application Outline**

**Please use this outline to prepare your Mini-Grant application. You then can copy and paste into the online form after July 1<sup>st</sup>, 2020.**

**Applications MUST be submitted online at:**  
**<https://www.cognitoforms.com/Smadc/PandemicReliefMiniGrantApplication>**

Contact Name: \_\_\_\_\_

Farm Name: \_\_\_\_\_

Farm Property Address:

\_\_\_\_\_  
\_\_\_\_\_

County: \_\_\_\_\_

Mailing Address (if different from above):

\_\_\_\_\_  
\_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Business/Farm Website: \_\_\_\_\_

**Business or Farm Information**

Describe your business or farm. Please include a brief background of your agricultural or farming experience.

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Has the land been agriculturally assessed or permitted for aquaculture?

Yes or No

Is your farm in a land preservation program like MALPF or Rural Legacy?

Yes or No

If yes, which land preservation program? \_\_\_\_\_

Do you currently lease or own the land?

Lease or Own

**\*\*If leased, please attach a copy of your lease agreement.**

Total Acreage of Farm Owned or Rented: \_\_\_\_\_

**NEW this Round: Please attach and upload an official tax document that proves the enterprise is an established farm business; a Schedule F, K1 Form, 1120S, or similar form.**

**COVID-19 Pandemic Impact**

Please describe how the COVID-19 crisis has adversely affected your business (2-5 sentences)

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Please describe how the crisis has caused financial hardship and/or loss of revenue. (2-5 sentences)

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Have you applied for or received funds from other COVID-19 Relief Programs? Please explain briefly.

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**Project Information**

Description of Project (2-5 sentences): [Please refer to Criteria for allowable projects]

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Have steps been taken thus far to begin this project? If yes, when did the project start?

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If the project involves the addition of infrastructure to the farm, have you contacted your required permitting offices regarding the project?

Yes or No

If yes, please list the permits required.

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How does this project fit the criteria of the Mini-Grant fund?

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**Project Budget**

Amount of Mini-Grant Request (Max. \$2,000.00):

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**A simple budget worksheet is available to upload. Please use to detail the costs of your project.**

**PLEASE NOTE:** Please include any expenses incurred April 1<sup>st</sup> and on, and future expenses. For this special Pandemic round only, matching funds are not required.

### **Additional Documents**

You may attach 1 letter of reference from your county's Soil Conservation, Farm Bureau, Extension, or Economic Development. Your application will be considered without a letter of support but is strongly encouraged.